

**Campbell County Sheriff's Office
2025 April Monthly Report**



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

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April Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office services such as the collection of property taxes, management of process of service of papers, processing of Carrying Concealed Deadly Weapons (CCDW) Permits, and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style.

Sheriff Mike Jansen
Campbell County Sheriff

Trainings

This month Sheriff Jansen, Chief Deputy Ken Fecher, and School Resource Officers Darryll Jouett and Adam Noe completed a 2 hour online course entitled Police Mandatory Training through the Department of Criminal Justice Training Center (DOCJT). This course is designed to provide officers with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims. This course meets the mandatory training requirement for officer certification as outlined in Kentucky Revised Statute 15.334.

Deputies Ray Metz and Ed Bailey each completed a 40 hour in-person training through DOCJT entitled Duties of the Sheriff's Office. The class was held at the Boone County Sheriff's office. This course is an overview of the duties of the Office of the Sheriff in Kentucky. Topics include tax collection and disbursements, evictions, writs of possession and protection orders, high risk trial planning, jury sequestration, and handling prisoners in court.

Chief Deputy Ken Fecher completed a 40 hour in-person course at the DOCJT headquarters in Richmond entitled School Resource Officer III. This course is designed to meet the training needs of officers who are currently assigned as a School Resource Officer and have successfully completed School Resource Officer Training I and II. The learning outcomes for this course are for the officer to: Qualify with a Duty Handgun, Receive Active Shooter Training, and Active Shooter Practical Exercises. The officer will also receives training in Human Trafficking, Current Trends, Acts of Violence In Our Schools, and School Resource Officer Legal Analysis and Updates.

Services of the Sheriff's Office

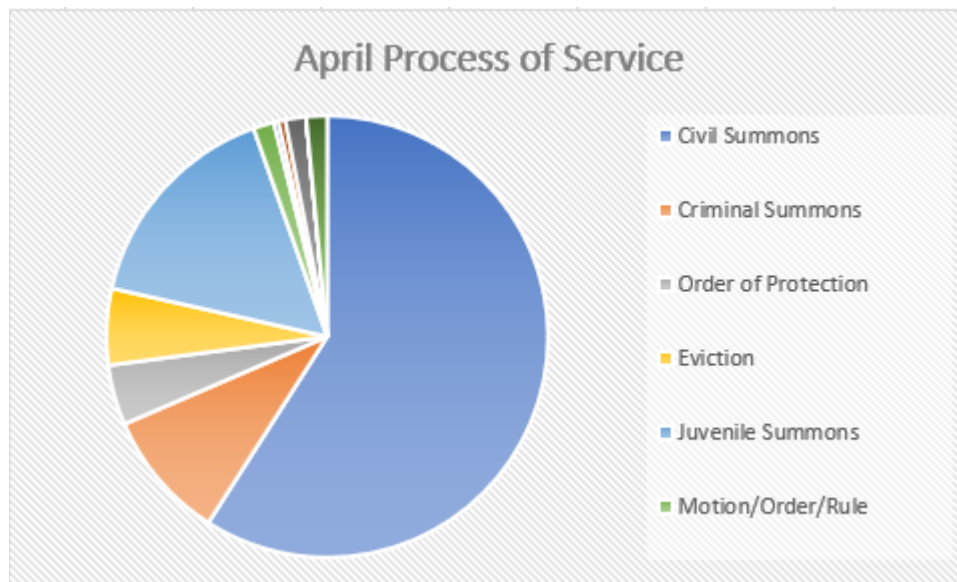
Deputies and Court Security Officers (CSO's) provide security for the Campbell County Courthouse. This includes court hearings, trials, and daily court operations. During the month of April Security was provided for 3 jury trials. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 40 trips within the state of Kentucky traveling approximately 1,627 miles transporting 33 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Fayette, Grant, Johnson, Kenton, and Oldham Counties. Three trips were made outside the state of Kentucky to return prisoners to Campbell County. These trips totaled approximately 342 miles traveling to the cities of Batavia and London in Ohio, and Vevay in Indiana. Three trips were also made by Prisoner Transportation Services (PTS), a private transportation company that is utilized by Law Enforcement Agencies, to bring prisoners back from Cocoa, Florida; Salt Lake City, Utah; and Raleigh, Mississippi. Companies such as PTS are utilized when the local Law Enforcement agency does not have man power or time to travel a substantial distance to transport a prisoner.

Deputies and CSO's also serve warrants, issue citations, and complete Call Response Run Reports, Collision Reports, and Incident Reports. During the month of April Deputies and Court Security Officers served out 9 warrants, completed 1 Call Response Run Report, and 1 Incident Report.

The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of April the Campbell County Sheriff's Office processed 591 documents for Service of Process; 34 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 4 set of fingerprints; and performed 949 vehicle inspections both at the Sheriff's Office location and off site.

The Sheriff's office is also responsible for collecting County Property Taxes. Each year's taxes are due at the end of the year. The Kentucky Department of Revenue sets payments periods that run from November through April 15th of the following year. If the taxes are paid by November 30th there is a 2% discount. If not paid in November the base amount of the tax bill is due by December 31st, and from there late fees are assessed in the periods approaching the end of the Sheriff's Office collection period on April 15th. During the 2024 Tax Year this office collected, processed, and disbursed \$80,108,355.84. Please note that these tax dollars do not go to the Sheriff's office. The Sheriff's office collects taxes on behalf of the State, the County, and the various taxing districts in the community such as the school system, the library, the fire department, etc. Any money collected through property taxes is disbursed to the taxing districts based upon their tax rates.

Process of Service Documents Processed by the Campbell County Sheriff's Office

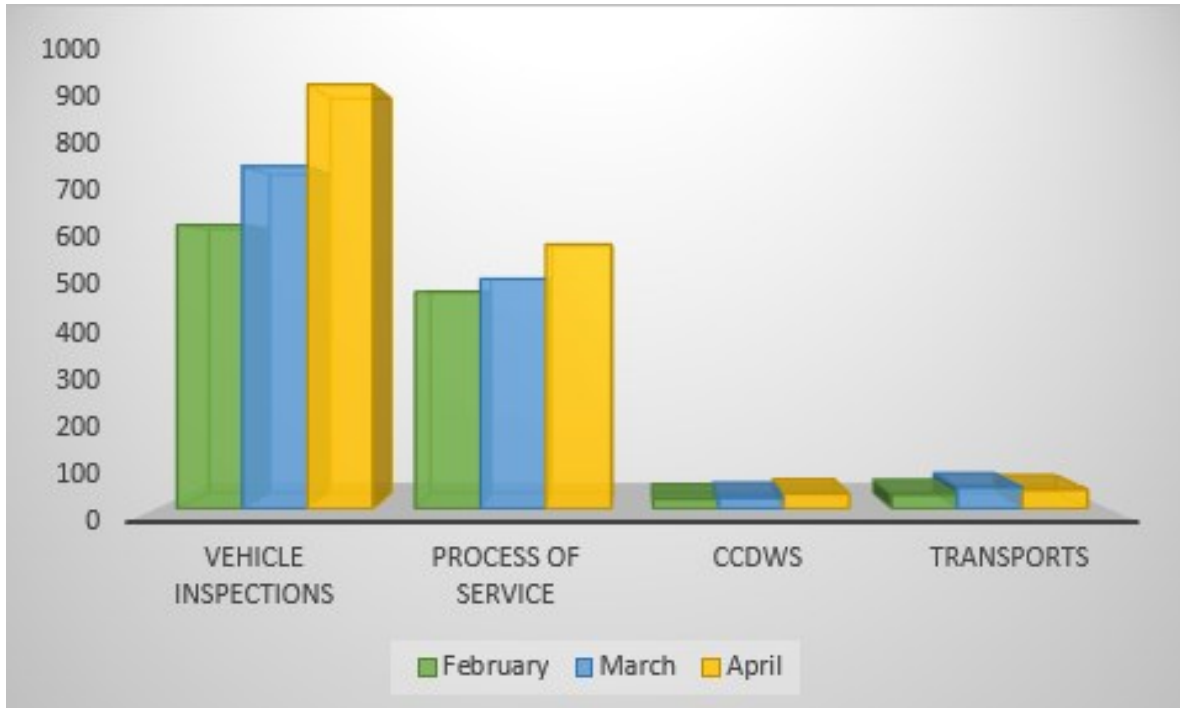


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of April in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	349	166
Criminal Summons:	56	31
Order of Protection	26	12
Eviction:	33	33
Juvenile Summons:	95	63
Motion/Order/Notice/Other	9	5
Show Cause Order:	2	2
Small Claims:	3	2
Subpoena:	9	5
Sum. For Involuntary Commitment:	0	0
Writ & Warrant of Possession:	9	9
Total	591	328

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

February: 635
 March: 766
 April: 949

CCDWs:

February: 22
 March: 25
 April: 34

Process of Service:

February: 485
 March: 514
 April: 591

Transports:

February: 32
 March: 48
 April: 43

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of April**

Deputy	Long Distance Transport	Short Distance Transport
Lt. Chaplin	0	0
Sgt. Garnick	0	0
Deputy Harney	4	0
Deputy Metz	1	3*
Deputy Windgassen	2	0
Deputy Schreiner	1	0
Deputy Bailey	3*	5
Deputy Stephens	2	0
Deputy Strange	3	7*
Deputy Markus	0	0
Deputy Wilson	2	9*
Court Security Officer Sheanshang	1*	2*
Court Security Officer Weinel	0	2*
Court Security Officer Fornash	0	2*
Court Security Officer Harber	0	0
Court Security Officer Orth	0	0

- Denotes that one or more trips included in this count involved two deputies traveling together. Deputies are teamed together during transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency **CC Sheriff's Office**
 Dates **04/01/2025** Thru **04/30/2025**

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00013 Harassment	0	0	1	1	0	0	0	2
00019 Property (Found/Dispute)	0	0	0	0	1	0	0	1
00031 Warrants	0	0	1	0	0	0	0	1
00037 Disabled Motorist	0	0	0	0	0	1	0	1
00046 Detail	0	1	0	0	0	0	0	1
00066 Paper Service	0	120	132	61	83	37	0	433
00078 Eviction	0	0	0	1	0	0	0	1
CC Sheriff's Office Agency Total	0	121	134	63	84	38	0	440
Total	0	121	134	63	84	38	0	440

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of April that involved calling into Dispatch.