

Campbell County Sheriff's Office 2025 February Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

www.campbellcountysheriffky.org

February 2025 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office services such as the collection of property taxes, management of process of service of papers, processing of Carrying Concealed Deadly Weapons (CCDW) Permits, and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style with a long, sweeping underline.

Sheriff Mike Jansen
Campbell County Sheriff

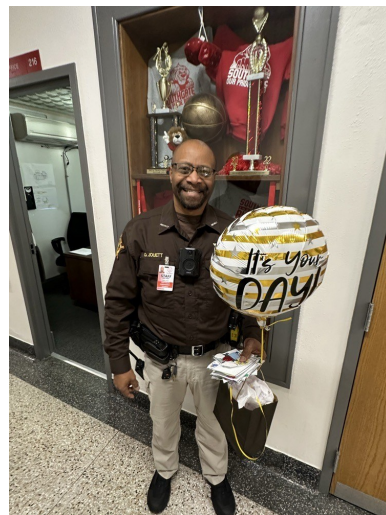
Notable

February was School Resource Officer (SRO) appreciation month. SRO Darryl Jouett and SRO Adam Noe were both recognized by their respective schools for the important role they fill there and the relationships they have with the students and staff.



*Pictured Left:
SRO Adam Noe*

*Pictured Right:
SRO Darryl
Jouett*



Trainings

This month Sgt. Dave Garnick and Deputies Joe Strange, Tony Wilson, and Bruce Markus completed a 4 hour online training entitle HB289 Emergency Vehicle Operations through the Kentucky Department of Criminal Justice Training Center (DOCJT). This course meets the requirements of Kentucky House Bill 298 (Jill's Law). It addresses the mandatory requirements for Kentucky law enforcement agencies and officers regarding emergency and pursuit driving. The course includes agency policy, emergency and pursuit operations, legal aspects and case law, and the decision-making process for the individual officer involved in emergency vehicle operations.

Lt. Nick Chaplin, Sgt. Dave Garnick, and Deputy Joe Strange completed a 2 hour online course entitle Police Mandatory Training through DOCJT. This course is designed to provide officers with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims. This course meets the mandatory training requirement for officer certification as outlined in Kentucky Revised Statute 15.334.

Deputy Dean Windgassen and Court Security Officer Tony Fornash completed a 2 hour online training entitled Security Awareness Training. This training is through the FBI's Criminal Justice Information Services Division and is required for individuals who access Criminal Justice Information, which is deemed as sensitive information.

Deputy Greg Zelensky completed a 2 hour online course entitled MDT Training. This course is for the Law Enforcement Network Mobile Data Terminal (MDT). An MDT is a computer device commonly located in the console area of a police vehicle that allows the officer to access data and communicate with the dispatch center.

Services of the Sheriff's Office

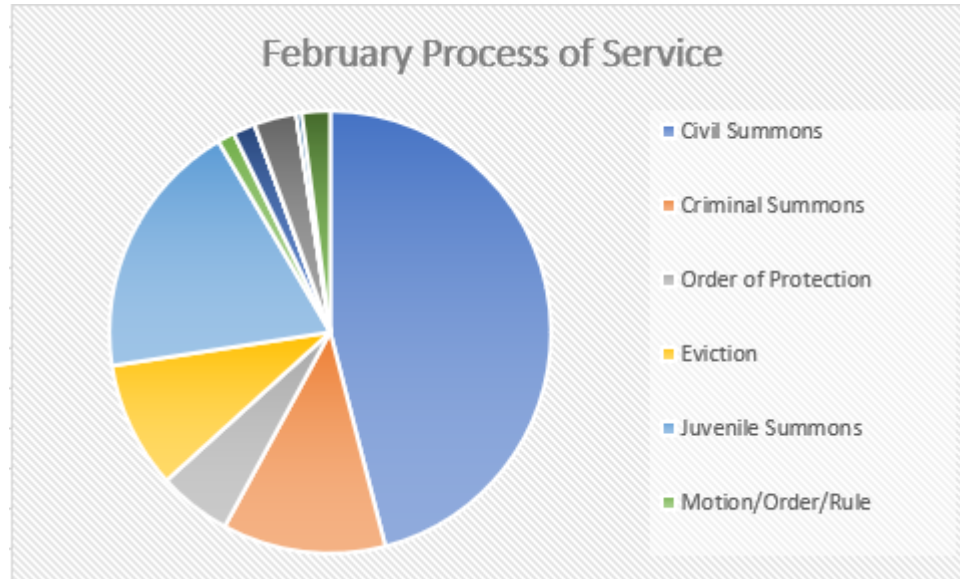
Deputies and Court Security Officers (CSO's) provide security for the Campbell County Courthouse. This includes court hearings, trials, and daily court operations. In the month of February Deputies and CSO's provided security for 2 jury trials. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 29 trips within the state of Kentucky traveling approximately 1,480 miles transporting 35 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Boyd, Carroll, Fayette, Floyd, Jefferson, Kenton, Maddison, Mason, and Rockcastle Counties. Three trips were made outside the state of Kentucky to return prisoners to Campbell County. These trips totaled approximately 998 miles traveling to Georgetown, Ohio and Orient, Ohio as well as Jacksonville, Illinois.

Deputies and CSO's also serve warrants, issue citations, and complete Call Response Run Reports, Collision Reports, and Incident Reports. During the month of February Deputies and Court Security Officers served out 5 warrants, completed 2 Call Response Run Reports, and 2 NIBRS Reports.

The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of February the Campbell County Sheriff's Office processed 485 documents for Service of Process; 22 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 1 set of fingerprints; and performed 635 vehicle inspections both at the Sheriff's Office location and off site.

The Sheriff's office is also responsible for collecting County Property Taxes. Each year's taxes are due at the end of the year. The Kentucky Department of Revenue sets payments periods that run from November through April 15th of the following year. If the taxes are paid by November 30th there is a 2% discount. If not paid in November the base amount of the tax bill is due by December 31st, and from there late fees are assessed in the periods approaching April 15th. In the month of February the Sheriff's office collected and processed \$360,333.07

Process of Service Documents Processed by the Campbell County Sheriff's Office

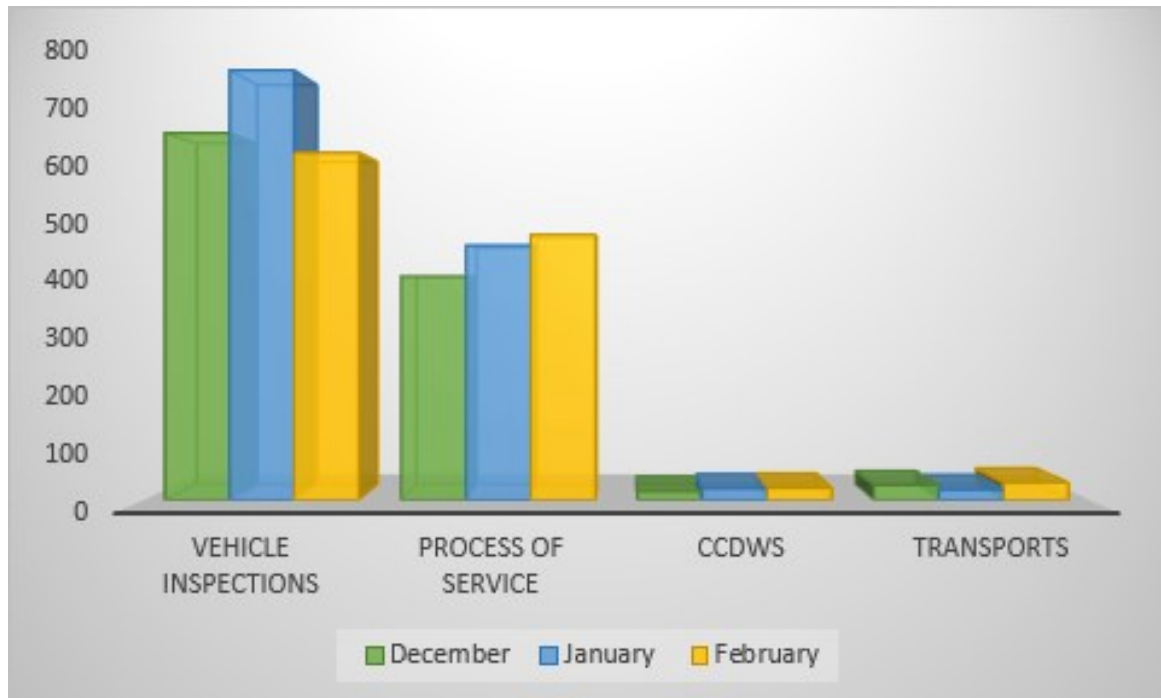


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of February in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	223	118
Criminal Summons:	58	27
Order of Protection	26	11
Eviction:	45	45
Juvenile Summons:	92	63
Motion/Order/Notice/Other	6	2
Show Cause Order:	8	4
Small Claims:	0	0
Subpoena:	15	9
Sum. For Involuntary Commitment:	2	1
Writ & Warrant of Possession:	10	10
Total	485	280

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

December: 671
 January: 786
 February: 635

CCDWs:

December: 16
 January: 21
 February: 22

Process of Service:

December: 409
 January: 466
 February: 485

Transports:

December: 27
 January: 19
 February: 32

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of February**

Deputy	Long Distance Transport	Short Distance Transport
Lt. Chaplin	0	0
Sgt. Garnick	0	2*
Deputy Harney	2	0
Deputy Metz	4*	0
Deputy Windgassen	0	0
Deputy Schreiner	3	0
Deputy Bailey	0	2
Deputy Stephens	5*	0
Deputy Strange	3*	4
Deputy Markus	0	0
Deputy Wilson	1	6
Court Security Officer Sheanshang	0	2*
Court Security Officer Weinel	0	3*
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Orth	2*	2*

- Denotes that one or more trips included in this count involved two deputies traveling together. Deputies are teamed together during transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
 Dates 02/01/2025 Thru 02/28/2025

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00002 Area Check.Sig13	0	0	0	0	1	0	0	1
00009 Disturbance	0	0	0	0	0	1	0	1
00013 Harassment	1	0	0	0	1	0	0	2
00042 Disorderly Juveniles	1	0	0	0	0	0	0	1
00048 Investigation/Follow Up	0	0	0	0	0	1	0	1
00066 Paper Service	0	68	72	31	31	31	0	233
00078 Eviction	0	0	0	0	0	1	0	1
CC Sheriff's Office Agency Total	2	68	72	31	33	34	0	240
Total	2	68	72	31	33	34	0	240

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of February that involved calling into Dispatch.