

Campbell County Sheriff's Office
2025 May Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

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May Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office services such as the collection of property taxes, management of process of service of papers, processing of Carrying Concealed Deadly Weapons (CCDW) Permits, and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Trainings

This month Sheriff Jansen, Chief Deputy Ken Fecher, and Deputies Tim Harney, Craig Stephens, and Ray Metz completed a 4 hour online training through the Department of Criminal Justice Training Center (KSP) entitled Emergency Vehicle Operations. This training addresses the mandatory requirements for Kentucky law enforcement agencies and officers regarding emergency and pursuit driving. The course covers agency policy, emergency and pursuit operations, legal aspects and case law, and the decision-making process for officers involved in emergency vehicle operations .

Deputy Joe Strange completed a 40 hour in-person training through DOCJT entitled Digital Photography. This course was held at the Boone County Sheriff's Office. This course is designed for patrol officers and investigators who need advanced training in police photography. Blocks of instruction include: Exposure and Metering, Low-light and Flash photography, Depth of Field, White Balance, and more. The Nikon Z-50 camera system is used for all exercises.

Sgt. Dave Garnick completed a 2 hour online course entitled Security Awareness Training - Local Agency Security Officer (LASO). The LASO is the primary security contact between a local Law Enforcement agency and the Federal Criminal Justice Systems Agency.

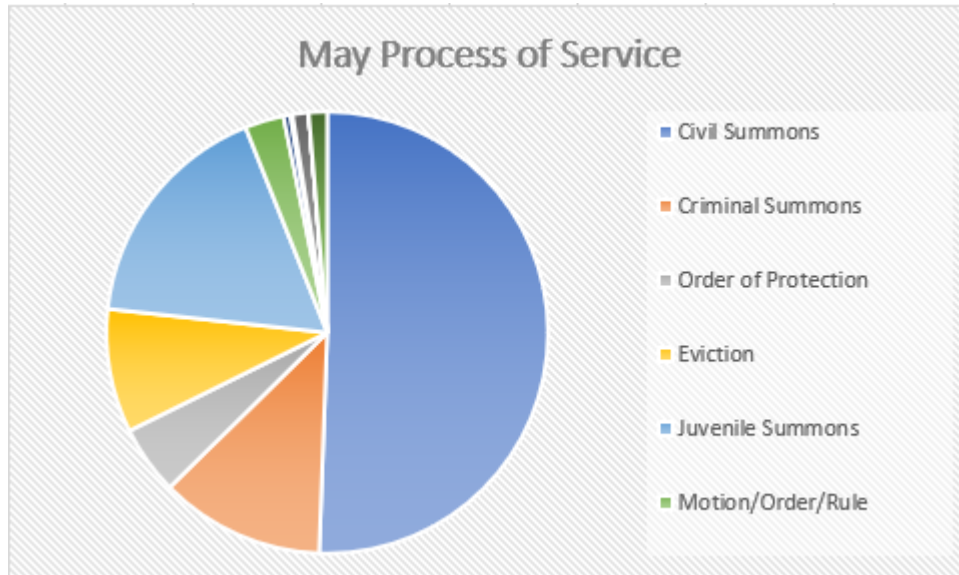
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for the Campbell County Courthouse. This includes court hearings, trials, and daily court operations. During the month of May Security was provided for 2 jury trials. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 30 trips within the state of Kentucky traveling approximately 1,243 miles transporting 42 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Boyd, Fayette, Grant, Kenton, Oldham, and Pulaski Counties. Four trips were made outside the state of Kentucky to return prisoners to Campbell County. These trips totaled approximately 1,000 miles traveling to the cities of Batavia and London in Ohio, and Jacksonville in Illinois.

Deputies and CSO's also serve warrants, issue citations, and complete Call Response Run Reports, Collision Reports, and Incident Reports. During the month of May Deputies and Court Security Officers served out 11 warrants.

The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of May the Campbell County Sheriff's Office processed 597 documents for Service of Process; 28 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 2 set of fingerprints; and performed 909 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

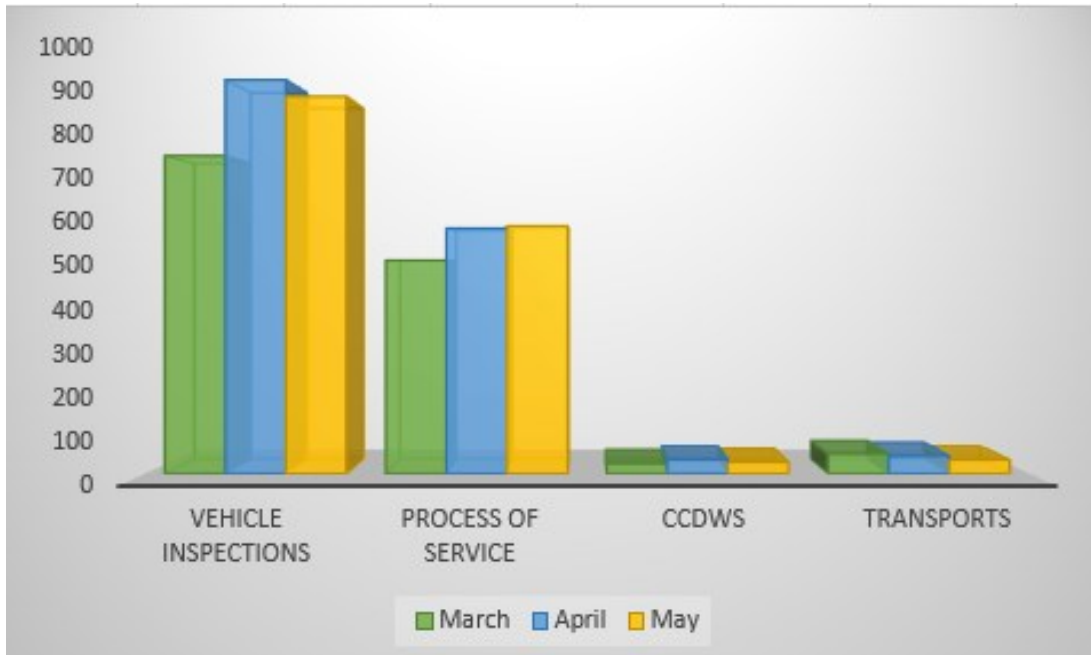


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of May in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	302	147
Criminal Summons:	72	37
Order of Protection	30	8
Eviction:	54	54
Juvenile Summons:	103	73
Motion/Order/Notice/Other	17	8
Show Cause Order:	3	2
Small Claims:	1	1
Subpoena:	7	6
Sum. For Involuntary Commitment:	0	0
Writ & Warrant of Possession:	8	8
Total	597	344

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

March: 766
 April: 949
 May: 909

CCDWs:

March: 25
 April: 34
 May: 28

Process of Service:

March: 514
 April: 591
 May: 597

Transports:

March: 48
 April: 43
 May: 34

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of May**

Deputy	Long Distance Transport	Short Distance Transport
Lt. Chaplin	0	0
Sgt. Garnick	1	0
Deputy Harney	0	0
Deputy Metz	0	0
Deputy Windgassen	4*	0
Deputy Schreiner	4*	1
Deputy Bailey	1*	3
Deputy Stephens	2	3*
Deputy Strange	0	8*
Deputy Markus	0	0
Deputy Wilson	4*	1*
Court Security Officer Sheanshang	0	7*
Court Security Officer Weinel	0	0
Court Security Officer Fornash	0	3*
Court Security Officer Harber	0	0
Court Security Officer Orth	0	1*

- Denotes that one or more trips included in this count involved two deputies traveling together. Deputies are teamed together during transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
 Dates 05/01/2025 Thru 05/31/2025

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00006 Bridge Jumper	0	0	0	1	0	0	0	1
00009 Disturbance	1	0	0	0	0	0	0	1
00013 Harassment	0	0	0	1	0	0	0	1
00019 Property (Found/Dispute)	0	0	2	0	0	0	0	2
00031 Warrants	0	0	0	1	0	0	0	1
00033 Theft (Except Auto)	0	1	0	0	0	0	0	1
00066 Paper Service	0	34	60	37	62	49	0	242
00071 Social Services	0	2	0	0	0	0	0	2
00081 Noise Complaint	0	1	0	0	0	0	0	1
CC Sheriff's Office Agency Total	1	38	62	40	62	49	0	252
Total	1	38	62	40	62	49	0	252

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of May that involved calling into Dispatch.