

Campbell County Sheriff's Office 2024 November Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

www.campbellcountysheriffky.org

November 2024 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office services such as the collection of property taxes, management of process of service of papers, processing of Carrying Concealed Deadly Weapons (CCDW) Permits, and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Training

This month Sheriff Mike Jansen and Chief Deputy Ken Fecher attended the Kentucky Sheriff's Association Conference in Bowling Green where they completed the 40 hour in-person Sheriff's Executive Command Course.

Deputy Craig Stephens completed a 40 hour in-person course through the Department of Criminal Justice Training Center entitled KY Drug Investigations held at the Boone County Sheriff's Office. This course is designed for officers and supervisors who investigate drug-related crimes. The course covers the most current investigative techniques, legal issues, and trends related to drugs confronting Kentucky officers.

Deputy Stephens, Court Security Officer Anna Weinel and Clerk Katrina Gough all completed a two-hour online Security Awareness Training.

Chief Deputy Ken Fecher completed a 2 hour online re-certification course for the Law Enforcement Network Mobile Data Terminal (MDT). An MDT is a computer device commonly located in the console area of a police vehicle that allows the officer to access data and communicate with the dispatch center.

Services of the Sheriff's Office

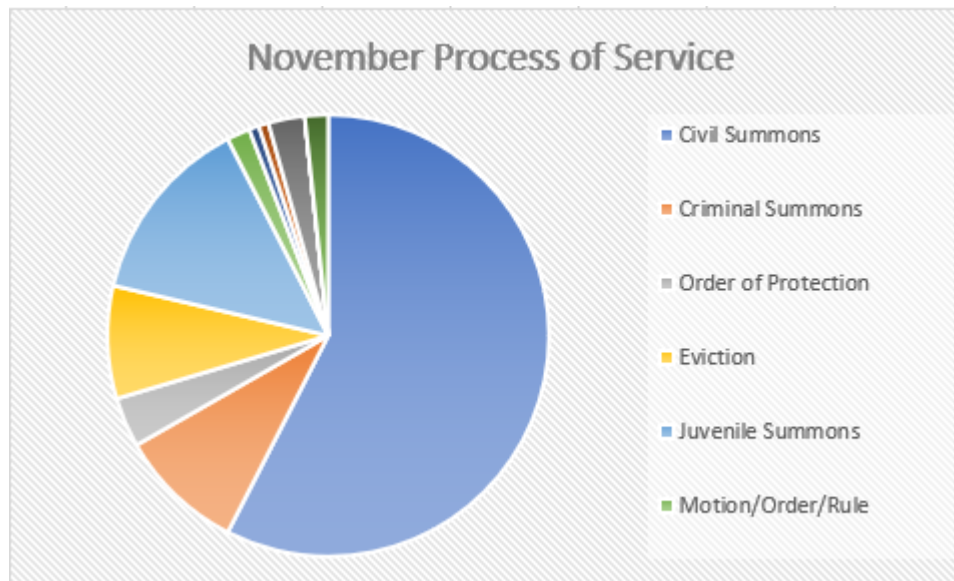
Deputies and Court Security Officers (CSO's) provide security for the Campbell County Courthouse. This includes court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 26 trips within the state of Kentucky traveling approximately 698 miles transporting 17 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Grant, Kenton, and Mason Counties. Deputies and CSO's also traveled outside of the state to bring prisoners back to Campbell County. For these trips Deputies traveled 912 miles to Ohio to the cities of Batavia, London, Mansfield, and West Union. A trip was also made to Lawrenceburg, Indiana. One prisoner was returned to Campbell County via the private company Prisoner Transportation Services, from Boonville, Missouri. Private companies are sometimes used when jails and law enforcement agencies do not have the time or manpower to travel a greater distance to pick up and return a prisoner.

Deputies and CSO's also serve warrants, issue citations, and complete Call Response Run Reports, Collision Reports, and Incident Reports. During the month of November Deputies and Court Security Officers served out 16 warrants and completed 1 Incident Report.

The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of November the Campbell County Sheriff's Office processed 412 documents for Service of Process; 27 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 5 sets of fingerprints; and performed 769 vehicle inspections both at the Sheriff's Office location and off site.

The Sheriff's office is also responsible for collecting County Property Taxes. Each year's taxes are due at the end of that year. The Kentucky Department of Revenue sets payments periods that run from November through April 15th of the following year. If the taxes are paid by November 30th there is a 2% discount. If not paid in November the base amount of the tax bill is due by December 31st, and from there late fees are assessed in the periods approaching April 15th. The majority of tax bills are usually paid in the month of November. This month the Sheriff's office processed \$74,110,133.59

Process of Service Documents Processed by the Campbell County Sheriff's Office

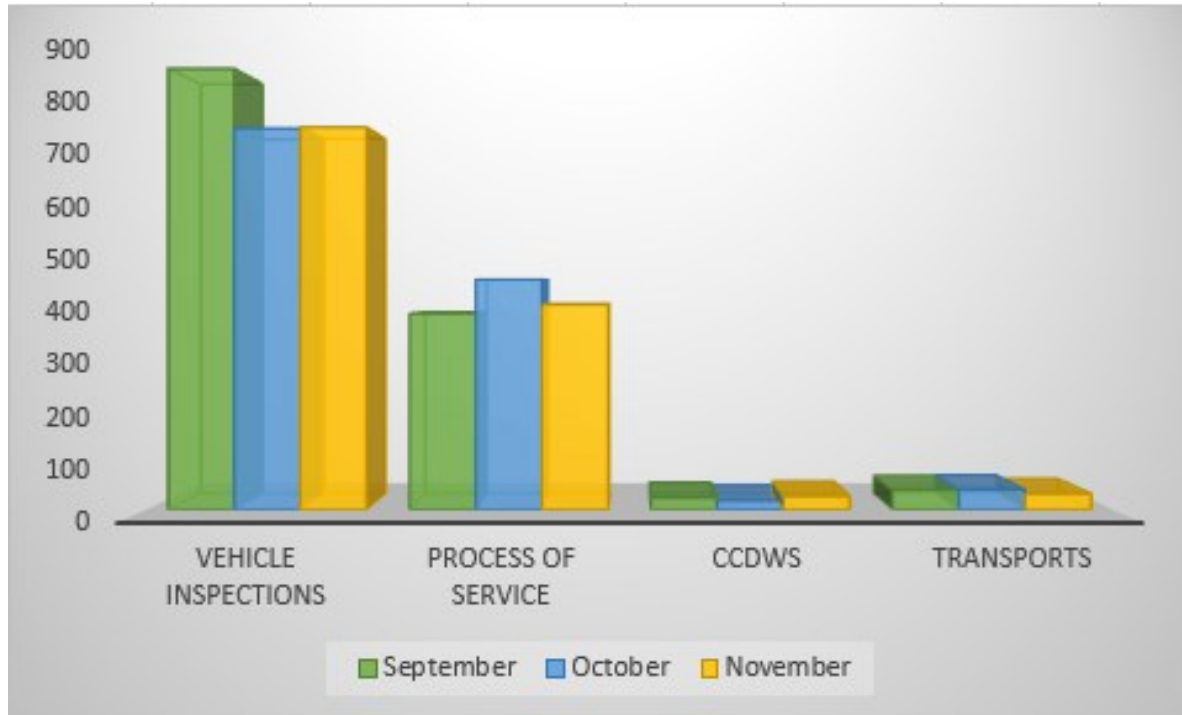


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of November. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	237	1212
Criminal Summons:	38	16
Order of Protection	15	4
Eviction:	34	34
Juvenile Summons:	57	37
Motion/Order/Notice/Other	7	3
Show Cause Order:	3	0
Small Claims:	3	1
Subpoena:	11	6
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	7	7
Total	412	220

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

September: 887
 October: 767
 November: 769

CCDWS:

September: 24
 October: 18
 November: 27

Process of Service:

September: 397
 October: 463
 November: 412

Transports:

September: 39
 October: 40
 November: 32

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of November**

Deputy	Long Distance Transport	Short Distance Transport
Lt. Chaplin	0	0
Sgt. Garnick	0	0
Deputy Harney	0	0
Deputy Metz	1	2
Deputy Windgassen	0	0
Deputy Schreiner	0	2*
Deputy Bailey	2	8*
Deputy Stephens	1	5*
Deputy Strange	2	5*
Deputy Markus	0	0
Deputy Wilson	1	8*
Court Security Officer Timmons	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Weinel	0	0
Court Security Officer Fornash	0	1*
Court Security Officer Harber	0	0
Court Security Officer Orth	0	1*

- Denotes that one or more trips included in this count involved two deputies traveling together. Deputies are teamed together during transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
 Dates 11/01/2024 Thru 11/30/2024

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00009 Disturbance	0	1	0	0	0	0	0	1
00035 Missing Person	0	0	0	1	0	0	0	1
00037 Disabled Motorist	0	0	1	0	0	1	0	2
00047 City Business	0	0	1	0	0	0	0	1
00051 Roadway Obstruction	0	0	0	0	2	0	0	2
00066 Paper Service	0	38	37	77	30	62	0	244
00078 Eviction	0	0	0	0	1	0	0	1
CC Sheriff's Office Agency Total	0	39	39	78	33	63	0	252
Total	0	39	39	78	33	63	0	252

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the November that involved calling into Dispatch.