

Campbell County Sheriff's Office

2024 October Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



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October 2024 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office services such as the collection of property taxes, management of process of service of papers, processing of Carrying Concealed Deadly Weapons (CCDW) Permits, and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Notable

This month Sheriff Jansen and Deputy Bruce Marcus participated in a Trunk or Treat event in our community. A good time was had by all.



Training

This month Lt. Nick Chaplin and Deputy Ray Metz attended a Digital Photography training course. This course is a 40 hour in-person training through the Kentucky Department of Criminal Justice Training Center (DOCJT) and was held at the Boone County Sheriff's Office. The course covers photography techniques including Exposure and Metering, Low-light and Flash photography, Depth of Field, White Balance, and more. A Nikon Z-50 camera system is used for all of the exercises

Deputy Ed Bailey attended a 40 hour in-person training through DOCJT held at the Boone County Sheriff's Office entitled Crisis Intervention Team Training. This course is a continuation of Assisting Individuals in Crisis and is the next step in the comprehensive continuum of care known as Critical Incident Stress Management (CISM). The concepts of CISM are to be utilized within agencies establishing or maintaining peer support services for their personnel. Topics covered include needs of small and large groups following a critical incident, the differences between defusing, debriefings, and informational settings, how to meet the needs of the group for the best possible outcome, how to identify individuals in the group setting who may need one-on-one peer support services or referral to other resources, and best policies and practices in terms of Critical Incident Stress Management. Participants also receive credit through the International Critical Incident Stress Foundation.

Chief Deputy Ken Fecher, Lt. Chaplin, and Deputies Craig Stephens and Dean Windgassen completed a 2 hour online training for the Law Enforcement Network (LEN) Mobile Data Terminal (MDT) for Re-certification. An MDT is a computer device commonly located in the console area of a police vehicle that allows the officer to access data and communicate with the dispatch center.

Deputy Tony Wilson completed a 2 hour online course entitled Security Awareness Training through the FBI's Criminal Justice Information Services Division. This training is required for individuals who access Criminal Justice Information, which is deemed as sensitive information.

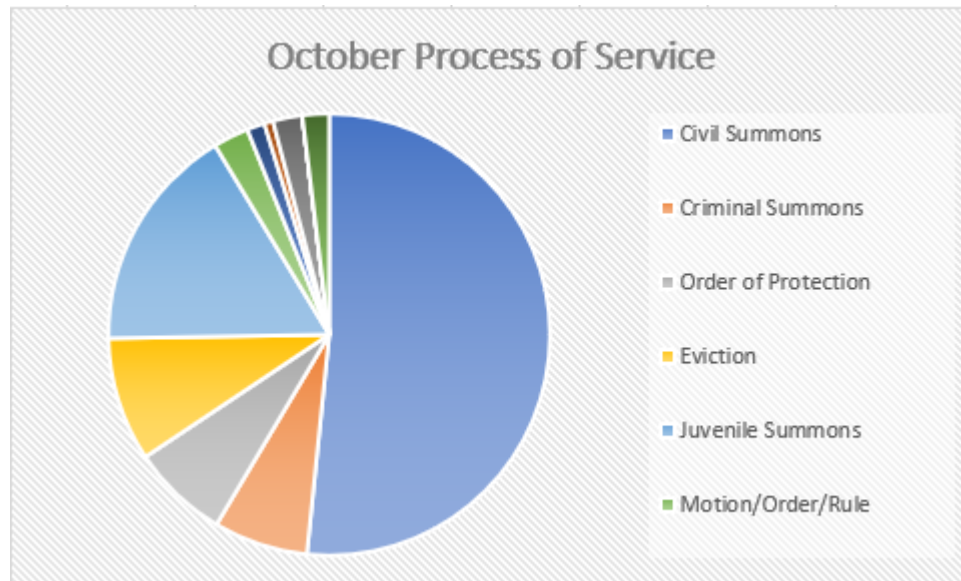
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for the Campbell County Courthouse. This includes court hearings, trials, and daily court operations. In the month of October security was provided for 1 jury trial. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 38 trips within the state of Kentucky traveling approximately 1,060 miles transporting 48 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Fayette, Grant, Jefferson, Kenton, Mason, and Oldham Counties. Trips were also made outside of the state to pick up and bring prisoners back to Campbell County for court appointments. For these trips Deputies traveled 372 miles to the cities of Chillicothe and London, Ohio. The office also contracted with Prisoner Transport Services, a private company that assists Sheriff's offices in transporting prisoners when the Sheriff's office does not have the means or man-power to bring a prisoner back themselves. This month the transport was made from Clearwater, Florida.

Deputies and CSO's also serve warrants, issue citations, and complete Call Response Run Reports, Collision Reports, and Incident Reports. During the month of October Deputies and Court Security Officers served out 16 warrants, completed 3 Call Response Run Reports, 1 Collision Report, and 2 Incident Reports

The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of October the Campbell County Sheriff's Office processed 463 documents for Service of Process; 18 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 3 sets of fingerprints; and performed 767 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

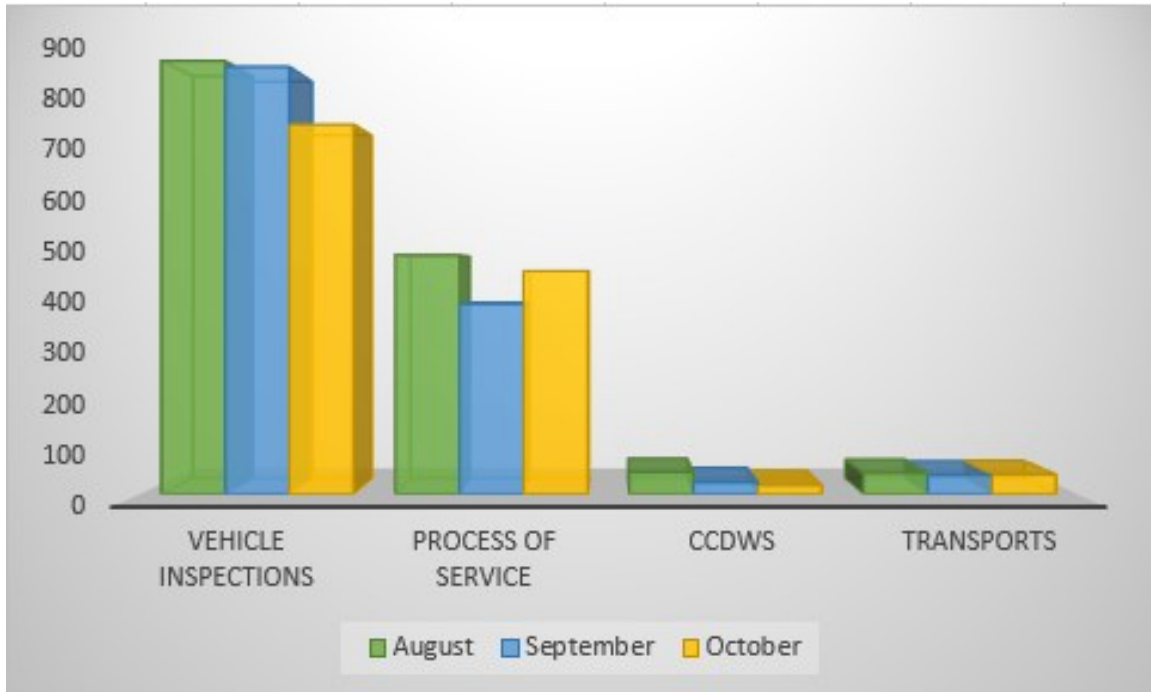


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of October. The above graphic reflects the volume of the various types of documents received in relation to each other.

| <u>Type of Document</u> | <u># of Documents Received</u> | <u># of Documents Served</u> |
|----------------------------------|---------------------------------------|-------------------------------------|
| Civil: | 239 | 120 |
| Criminal Summons: | 32 | 14 |
| Order of Protection | 33 | 12 |
| Eviction: | 42 | 41 |
| Juvenile Summons: | 77 | 55 |
| Motion/Order/Notice/Other | 12 | 6 |
| Show Cause Order: | 6 | 3 |
| Small Claims: | 3 | 3 |
| Subpoena: | 10 | 8 |
| Sum. for Involuntary Commitment: | 0 | 0 |
| Writ & Warrant of Possession: | 9 | 9 |
| Total | 463 | 271 |

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

August: 899
September: 887
October: 767

CCDWS:

August: 45
September: 24
October: 18

Process of Service:

August: 496
September: 397
October: 463

Transports:

August: 43
September: 39
October: 40

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of October**

| Deputy | Long Distance Transport | Short Distance Transport |
|--|------------------------------------|-------------------------------------|
| Lt. Chaplin | 0 | 0 |
| Sgt. Garnick | 0 | 1 |
| Deputy Harney | 1* | 0 |
| Deputy Metz | 2 | 2 |
| Deputy Windgassen | 0 | 0 |
| Deputy Schreiner | 2 | 1 |
| Deputy Bailey | 0 | 8 |
| Deputy Stephens | 2 | 0 |
| Deputy Strange | 4 | 1 |
| Deputy Markus | 1* | 1* |
| Deputy Wilson | 2 | 10 |
| Court Security Officer Timmons | 0 | 0 |
| Court Security Officer Sheanshang | 0 | 0 |
| Court Security Officer Weinel | 0 | 1* |
| Court Security Officer Fornash | 0 | 2* |
| Court Security Officer Harber | 0 | 0 |
| Court Security Officer Orth | 0 | 4* |
| | | |

- Denotes that one or more trips included in this count involved two deputies traveling together. Deputies are teamed together during transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency **CC Sheriff's Office**
 Dates **10/01/2024** Thru **10/31/2024**

| Activity | Sun | Mon | Tue | Wed | Thur | Fri | Sat | Total |
|--|----------|-----------|-----------|-----------|-----------|-----------|----------|------------|
| Agency: CCSO CC Sheriff's Office | | | | | | | | |
| 00003 Assault | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 00011 Animal Complaint | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| 00013 Harassment | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 00026 Traffic Stop | 0 | 0 | 0 | 1 | 1 | 2 | 0 | 4 |
| 00027 Traffic Accident | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 00031 Warrants | 0 | 0 | 3 | 1 | 0 | 0 | 0 | 4 |
| 00045 Transporting | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 2 |
| 00048 Investigation/Follow Up | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 00066 Paper Service | 0 | 46 | 11 | 28 | 55 | 28 | 0 | 168 |
| 00071 Social Services | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 00075 Custody Dispute/Exchange | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| CC Sheriff's Office Agency Total | 0 | 47 | 15 | 31 | 61 | 31 | 0 | 185 |
| Total | 0 | 47 | 15 | 31 | 61 | 31 | 0 | 185 |

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the October that involved calling into Dispatch.