

# Campbell County Sheriff's Office 2024 September Monthly Report



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

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*Sheriff*



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## September 2024 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style.

Sheriff Mike Jansen  
Campbell County Sheriff

## **Training**

This month Sheriff Mike Jansen and Chief Deputy Ken Fecher attended the Kentucky Sheriff's Association Conference in Bowling Green where they completed the 40 hour in-person Sheriff's Executive Command Course.

Deputy Craig Stephens completed a 40 hour in-person course through the Department of Criminal Justice Training Center entitled KY Drug Investigations held at the Boone County Sheriff's Office. This course is designed for officers and supervisors who investigate drug-related crimes. The course covers the most current investigative techniques, legal issues, and trends related to drugs confronting Kentucky officers.

Deputy Stephens, Court Security Officer Anna Weinel and Clerk Katrina Gough all completed a two-hour online Security Awareness Training.

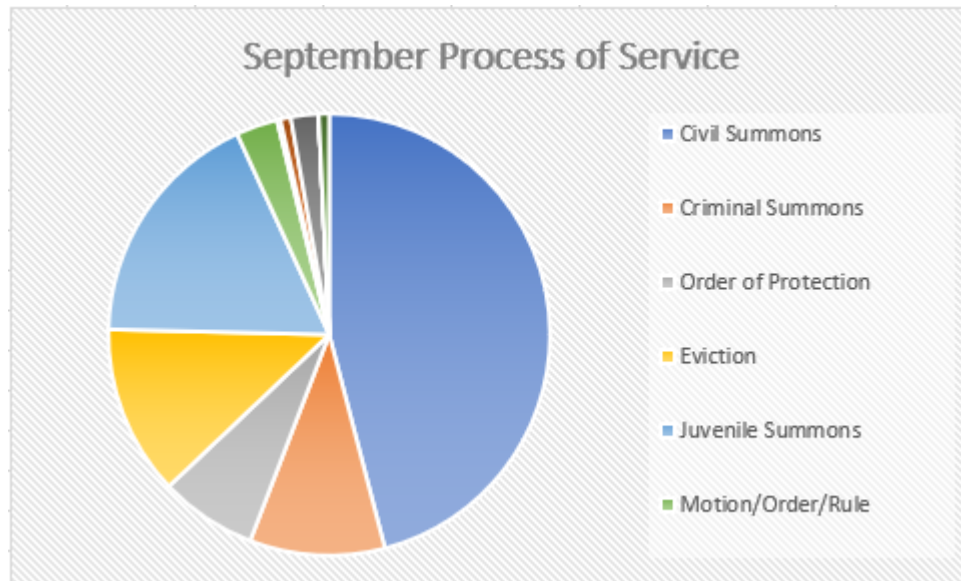
## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for the Campbell County Courthouse. This includes court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 36 trips within the state of Kentucky traveling approximately 1,077 miles transporting 34 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Clay, Grant, Jefferson, Kenton, Mason, Madison, and Oldham Counties. For these trips Deputies traveled 742 miles to the cities of Dayton and Lisbon in Ohio, and Lawrenceburg in Indiana.

Deputies and CSO's also serve warrants, issue citations, and complete Call Response Run Reports, Collision Reports, and Incident Reports. During the month of September Deputies and Court Security Officers served out 17 warrants, completed 1 Call Response Run Report, and 1 Collision Report.

The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of August the Campbell County Sheriff's Office processed 397 documents for Service of Process; 24 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 2 sets of fingerprints; and performed 887 vehicle inspections both at the Sheriff's Office location and off site.

## Process of Service Documents Processed by the Campbell County Sheriff's Office

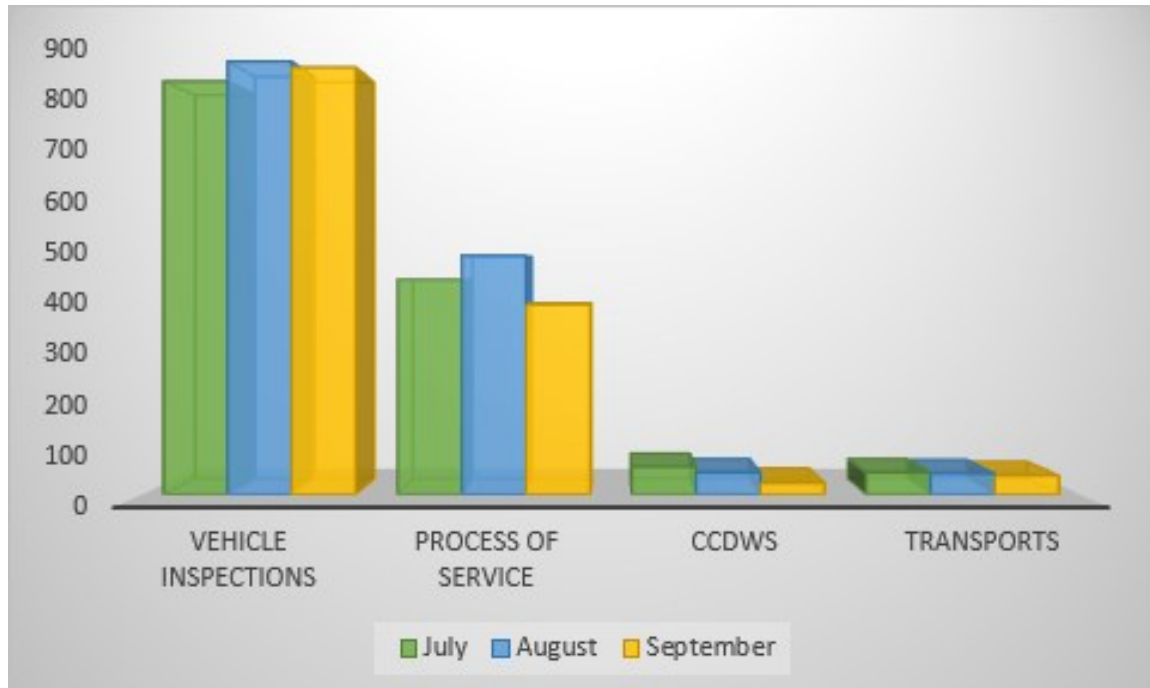


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of September. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	181	89
Criminal Summons:	39	24
Order of Protection	28	17
Eviction:	49	49
Juvenile Summons:	70	44
Motion/Order/Notice/Other	12	6
Show Cause Order:	1	0
Small Claims:	3	2
Subpoena:	8	4
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	3	3
<b>Total</b>	<b>394</b>	<b>238</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

### Vehicle Inspections:

July: 858  
 August: 899  
 September: 887

### CCDWS:

July: 57  
 August: 45  
 September: 24

### Process of Service:

July: 446  
 August: 496  
 September: 397

### Transports:

July: 45  
 August: 43  
 September: 39

**Prisoner Transports Performed by the  
Campbell County Sheriff's Office  
in the Month of September**

<b>Deputy</b>	<b>Long Distance Transport</b>	<b>Short Distance Transport</b>
<b>Lt. Chaplin</b>	<b>1</b>	<b>0</b>
<b>Sgt. Garnick</b>	<b>1</b>	<b>2</b>
<b>Deputy Harney</b>	<b>1</b>	<b>3*</b>
<b>Deputy Metz</b>	<b>2*</b>	<b>7*</b>
<b>Deputy Windgassen</b>	<b>0</b>	<b>0</b>
<b>Deputy Schreiner</b>	<b>4*</b>	<b>2</b>
<b>Deputy Bailey</b>	<b>0</b>	<b>7*</b>
<b>Deputy Stephens</b>	<b>1*</b>	<b>4*</b>
<b>Deputy Strange</b>	<b>0</b>	<b>3*</b>
<b>Deputy Markus</b>	<b>0</b>	<b>2</b>
<b>Deputy Wilson</b>	<b>1*</b>	<b>2</b>
<b>Court Security Officer Timmons</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Sheanshang</b>	<b>0</b>	<b>1*</b>
<b>Court Security Officer Weinel</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Fornash</b>	<b>0</b>	<b>5*</b>
<b>Court Security Officer Harber</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Orth</b>	<b>0</b>	<b>0</b>

- Denotes that one or more trips included in this count involved two deputies traveling together. Deputies are teamed together during transports for reasons such as safety.

### INCIDENT ANALYSIS - DAY

Agency    **CC Sheriff's Office**  
 Dates      **09/01/2024**      **Thru**      **09/30/2024**

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
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Agency:    CCSO    CC Sheriff's Office								
00009    Disturbance	0	0	0	0	1	0	0	1
00027    Traffic Accident	0	0	0	0	1	1	0	2
00031    Warrants	0	1	0	0	0	0	0	1
00043    Welfare Check	0	0	0	1	0	0	0	1
00045    Transporting	0	2	1	0	0	0	0	3
00066    Paper Service	0	67	75	60	16	30	0	248
00071    Social Services	0	0	1	0	0	0	0	1
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CC Sheriff's Office    Agency Total	0	70	77	61	18	31	0	257
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<b>Total</b>	0	70	77	61	18	31	0	257

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month September that involved calling into Dispatch.